



Leech lake Tribal Development Division  
Request for Administrative Support Form

Requesting Division Information		
<i>*Please provide all the requested information.</i>		
Date:		Division:
Requested by:		Position:
Extension:		Email:

Description of Assistance		
<i>*Please Check the Box that applies to your request.</i>		
Grant Writing <input type="checkbox"/>	Capacity Building <input type="checkbox"/>	Other <input type="checkbox"/>

Grant Writing		
<i>*Please provide the requested information.</i>		
Grant Type: State <input type="checkbox"/> Federal <input type="checkbox"/>		
Grant/ Opportunity Title:		
Agency:		
Award Ceiling (\$):	Award Floor:	Deadline:
Website/ URL:		

Capacity Building
<i>*Please give a short description of activity. (Example: Help expand program utilizing program revenues as a source of capital.) Attach separate sheet if more space needed.</i>

Other
<i>*Describe assistance requested. Attach separate sheet if more space is needed.</i>

Tribal Development Use Only		
Date Received:		Received By:
Assigned To:		
Position/ Title:		
Extension:		Email:
Cell Phone:		Fax:
Mandatory Copies:	Requesting Division <input type="checkbox"/> Planner/ Developer <input type="checkbox"/> TD Personnel File <input type="checkbox"/>	